

CASE Institute Housing Checklist

The following is a housing checklist to provide your participants prior to arrival at your institute. **Please delete and add specific site requirements** – this is only a template.

Housing Checklist – What to Bring to the CASE Institute

In order to ensure that your experience at the CASE Institute is as pleasant as possible, participants may wish to consider bringing the following items with them or purchase locally once at site.

Bedding and Bath Items (Dorm)

Please note that for dorms a linen packet should be provided each week. However, additional items are listed for consideration.

- Heavy Blanket
- Pillow Top/Egg Carton Bed Cushion
- Extra Pillow
- Extra Shower Towels

Clothing

- Ten days' worth of clothing – CASE Institutes are casual dress
- Khaki dress pants (picture day)
- Closed toed shoes for labs
- Favorite pair of safety glasses and/or goggles
- Comfortable Walking Shoes
- Boots or outdoor shoes for soil pit
- Raincoat
- Sweatshirt (A/C classroom)

Equipment/Appliances

- Cell Phone
- Television (dorms)
- Laptop (required and you must have administrative rights to add software)
- Alarm Clock
- UL Approved Extension Cords
- Coaxial Cable (for cable television in dorms)
- CAT 5 Cable (for internet access in dorms)
- Fan

Kitchen Supplies (Dorm)

- Cleaning Supplies (Paper towels and spray cleaner)
- Food Service Utensils
- Cups
- Food Containers
- Zip Lock Bags
- Snacks

Laundry Items

- Laundry Soap
- Clothes Hangers
- Laundry Bag
- Iron (dorms)

Miscellaneous Items

- Emergency Information
- Digital Camera
- Umbrella

Personal Items

- Toiletries
- Air Freshener
- Medications
- Soap/Shampoo
- Medical Kit – Band-Aids etc.
- Toilet Paper