

2019 SAE For All Train the Trainer Mini Grant Application

Mini Grant Application Deadline: Monday, June 17, 2019. Applicants will be notified no later than June 21.

MINI GRANT OVERVIEW

- The National Council for Agricultural Education is offering regional SAE For All Train the Trainer conferences. The intent of these conferences is to prepare a team from each state to introduce the SAE for All program to all teachers statewide for integration into the local program.
- Up to four individuals will be selected to join state staff and university faculty to represent New Jersey Team Ag Ed at the conference.
- The regional conference is held August 12-13, 2019 in State College, Pennsylvania and is hosted by Penn State.
- Registration and most meals are sponsored by the National Council for Agricultural Education. However, participants are responsible for transportation, hotel and other related items.
- The Office of Food, Agriculture and Natural Resources Education will provide up to four mini grants (\$350 each) to offset costs not covered by the National Council.

APPLICATION GUIDELINES

- The 2019 New Jersey SAE For All Train the Trainer Mini Grant Application is competitive.
- Mini Grants are only valid for use at the 2019 SAE For All Train the Trainer held on August 12-13, 2019 in State College, PA.
- If you receive a Mini Grant, you will receive a check for \$350 to cover expenses not already paid for by the National Council for Agricultural Education (lodging, travel, etc.). Mini Grant recipients are responsible for registering for the conference and making their own hotel and travel arrangements.
- Mini Grant recipients will be provided registration and lodging information in a congratulatory email.
- All applicants will be notified regarding the status of the mini grant application if funds will or will not be awarded.

ELIGIBILITY

1. Applicant must meet one of the following criteria:
 - a. Teaches in an approved agriculture, food and natural resources program in New Jersey.
 - b. Will begin teaching in the 2019-2020 school year in New Jersey.
 - c. Is studying to become an agriculture educator at a 4-year institution (signature of academic advisor is required).
 - d. Serves on the State Food, Agriculture and Natural Resources Education Advisory Council.
2. Applicant must complete and submit online application (including signature page):
<https://form.jotform.com/NJFFA/saeforall>.

OTHER CRITERIA

If selected the applicant must,

- a. attend the regional SAE for All Train the Trainer conference on August 12-13, 2019 in State College, PA. If the applicant does not attend, the mini grant will be forfeited, and the applicant will be responsible for paying back the \$350.
- b. complete at least one SAE for All presentation to New Jersey Ag Teachers before June 30, 2020. Presentations must be approved by the State Program Leader for Food, Agriculture and Natural Resources Education.
- c. provide an expense report outlining how the funds were used by September 1, 2019.
- d. Submit a short narrative (no longer than 1-page) by September 1, 2019 responding to the following prompts:
 - i. Share one key take-away from attending the SAE For All Train the Trainer.
 - ii. Develop and explain one major goal you will set as the result of this conference.
 - iii. Describe your plans for implementing SAE For All in your program.

ADDITIONAL APPLICATION INFORMATION

- Applicant must complete the “2019 SAE For All Train the Trainer Mini Grant Application” no later than 11:59 pm on June 17, 2019 (including signature page).
- No facsimiles or hard copies will be accepted.
- The applicant must obtain appropriate signatures and upload page to the online application.
- The online application cannot be saved. It is recommended that narrative components be typed in a word processing program and copied to the online application when ready to submit the application.
- Questions may be directed to Erin Noble at erin.noble@ag.nj.gov or by calling 877-243-3332.

2019 SAE For All Train the Trainer Mini Grant Application
Signature page must be uploaded to the online application. Application deadline is Monday, June 17, 2019.

MINI GRANT APPLICATION CERTIFICATION

I, _____, certify:
print name here

- The information I have provided in this application is truthful and accurate to the best of my knowledge and understanding.
- I meet one of the following criteria (check one that applies):
 - I am currently employed as an agriculture teacher at an approved agriculture, food and natural resources program in New Jersey.
 - I will begin teaching in the 2019-2020 school year in New Jersey.
 - I am studying to become an agriculture educator at a 4-year institution.
 - I serve on the State Food, Agriculture and Natural Resources Education Advisory Council.
- I am willing to share with other educators about my SAE for All Train the Trainer experience and provide feedback regarding the program to New Jersey Office of Food, Agriculture and Natural Resources Education staff. This includes reporting on the experience at future professional development events.
- I agree to attend the 2019 SAE for All Train the Trainer August 12-13, 2019 in State College, PA.

Signature of Applicant

Date

(Choose the one that is most applicable. State AFNRE Advisory Council members do not need an additional signature.)

I certify that the above applicant is employed or will be employed in the 2019-2020 school year.

Signature of School Administrator

Date

I certify that the above applicant is enrolled at a 4-year institution and is studying to become an agriculture educator.

Signature of Academic Advisor

Date

2019 SAE For All Train the Trainer Mini Grant Application Rubric

	5 pts.	4-3 pts.	2-1 pts.	0 pts.	SCORE	TOTAL
Application Presentation	<ul style="list-style-type: none"> Application is carefully completed and well presented Instructions were followed. Signature page was included. Application was proofed and free of errors. 	<ul style="list-style-type: none"> Application is complete. Instructions were followed. Signature page was included. Greater attention should have been given to proofing and clarity. 	<ul style="list-style-type: none"> Application is complete. Instructions were followed, but information was poorly organized. Signature page was not included. Application doesn't appear to have been proofed. 	<ul style="list-style-type: none"> Application is incomplete. Not all instructions were followed. Signature page was not included. Application contains multiple errors in grammar and spelling. 	x5	
Narrative #1 Why should you be selected to attend the 2019 SAE For All Train the Trainer?	<ul style="list-style-type: none"> Response is well-written with detailed answers that are thoughtful and focused. Response highlights the current circumstances in the applicant's life that support the need for this scholarship. Response provides insight into the applicant's character, strengths and goals. 	<ul style="list-style-type: none"> Response is well-written/thoughtful, but it could have been more focused/in-depth. Response highlights the current circumstances in the applicant's life that support the need for this scholarship. Response provides insight into the applicant's character, strengths and goals. 	<ul style="list-style-type: none"> Response is not as well-written or as in-depth as it could have been with answers to questions that were not well thought out. The applicant could have put more thought and effort into explaining the current personal circumstances that support the need for this scholarship. Response provides some insight into the applicant's character, strengths and goals. 	<ul style="list-style-type: none"> Response is poorly written, doesn't completely answer questions, demonstrates a lack of effort and focus. The applicant did not explain why this scholarship is needed. Response provides very limited, if any, insight into the applicant's character, strengths and education goals. 	x5	
Narrative #2 How will attending the 2019 SAE For All Train the Trainer benefit you professionally?	<ul style="list-style-type: none"> Response is well-written with detailed answers that are thoughtful and focused. Response identifies 3+ benefits. Response provides insight into the applicant's passion for professional development. 	<ul style="list-style-type: none"> Response is well-written/thoughtful, but it could have been more focused/in-depth. Response identifies 1-2 benefits. Response provides some insight into the applicant's passion for professional development. 	<ul style="list-style-type: none"> Response is not as well-written or as in-depth as it could have been with answers to questions that were not well thought out. Response identifies at least 1 benefit. Response provides very limited insight into the applicants' passion for professional development. 	<ul style="list-style-type: none"> Response is poorly written, doesn't completely answer questions, demonstrates a lack of effort and focus. The applicant did not identify benefits. Response provides very limited, if any, insight into the applicant's passion for professional development. 	x5	
Narrative #3 How do you plan to use what you learn at the 2019 SAE For All Train the Trainer in the classroom?	<ul style="list-style-type: none"> Response is well-written with detailed answers that are thoughtful and focused. The applicant has a strong plan for using the course content. Response provides insight into the applicant's desire for program improvement. 	<ul style="list-style-type: none"> Response is well-written/thoughtful, but it could have been more focused/in-depth. The applicant has a plan for using the course content. Response provides some insight into the applicant's desire for program improvement. 	<ul style="list-style-type: none"> Response is not as well-written or as in-depth as it could have been with answers to questions that were not well thought out. The applicant has a plan for using the course content, but the plan is unclear. Response provides very limited insight into the applicant's desire for program improvement. 	<ul style="list-style-type: none"> Response is poorly written, doesn't completely answer questions, demonstrates a lack of effort and focus. The applicant did not provide a plan for using the course content. Response provides very limited, if any, insight into the applicant's desire for program improvement. 	x5	
					OVERALL SCORE	