



National FFA Organization

Premiere Leadership

Personal Growth

Career Success

New Jersey FFA Association · New Jersey Department of Agriculture
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330
1-877-Ag Ed FFA (243-3332) · Fax: (609) 633-2421

New Jersey FFA Association

“Break Through Limits”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Kristianne Dowd, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: July 1, 2014

RE: State FFA Executive Board Meeting

Monday, July 7, 2014 – 9:00 a.m.

NJDA, 1st Floor Auditorium, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Parliamentary Procedure Workshop
- 12:30 pm – 1:00 pm – Lunch
- 1:15 pm – 2:15 pm – Building Relationships Workshop
- 2:30 pm – 4:30 pm – Committee Work Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380 and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2014-2015.

AGENDA FOR THE JULY STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the June State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Kristianne Dowd
 - B. Membership & Chapter Relations – Hope Cahill
 - C. State Leadership Activities – Ben Wainwright
 - D. State Applications – Kyle Fisher
 - E. Career Development Evaluation and Review – Jenna Pinhas
 - F. Horticultural Exposition Evaluation and Review – Kelly Gangel
 - G. State Convention Evaluation – Sean Hamner

The FFA Mission

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

- VI. Parliamentary Procedure Report – Kyle Fisher**
- VII. Executive Committee Report – Kyle Clement**
- VIII. Foundation Report – Ben Wainwright**
- IX. Alumni Report – Kelly Gangel**
- X. Agricultural Education Advisory Council Report – Kristianne Dowd**
- XI. Unfinished Business**
 - A. State Officer Leadership Training (June 7-8, 2014) – Sean Hamner
 - B. Alumni Golf Tournament (June 24, 2014) – Kelly Gangel
 - C. BLAST OFF (June 25-27, 2014) – Hope Cahill
 - D. Safe Tractor Operations Event (July 15, 2014) – Ben Wainwright
 - E. State Presidents’ Conference (July 21-26, 2014) – Kelly Gangel
 - F. Summer CDEs
 - a. Dairy Handlers (July 23, 2014) – Sean Hamner
 - b. Horse Judging (July 24, 2014) – Kyle Fisher
 - G. National Leadership Conference for State Officers (July 27 – 31, 2014) – Hope Cahill
 - H. Chapter Banquets – Kelly Gangel
- XII. New Business**
 - A. 360^o Training (July 31- August 2, 2014) – Hope Cahill
 - B. 87th National FFA Convention (October 29 – November 1, 2014)
 - a. Flag Bearer – Kyle Fisher
 - b. Delegates – Kelly Gangel
 - c. State Booth – Sean Hamner
 - d. State Suite – Hope Cahill
 - e. Recognition Program – Kyle Fisher
 - C. State Theme T-Shirt and Thank You Gift – Ben Wainwright
 - D. Eastern States Exposition – Kyle Fisher
 - E. New Jersey Agriculture – Kristianne Dowd
 - F. Agriculture/Agricultural Education Issues Discussion – Sean Hamner
 - G. State Officer Mileage
- XIII. Closing Ceremonies**

*Next State Meeting- August 4, 2014
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

**New Jersey FFA Association
Minutes of the June 2, 2014 State Meeting**

I. Opening Ceremonies

The meeting was called to order at 4:01pm. Voting members in attendance were Kelly Gangel, Jenna Pinhas, Ben Wainwright, Hope Cahill, Sean Hamner, Kyle Fisher, Kyle Clement, Delaney Gray, Catherine Cincotta, Dave Watts, Stuart Faunce, and teacher representative Mrs. Lisa Ann Moschera-Chernigovets. State Staff in attendance were Mrs. Noble, Mrs. Trivette, and Mrs. Butch.

II. Minutes from the May State Meeting

Motion by Jenna Pinhas to accept the secretary's report as read.

Seconded by Sean Hamner. Motion passes.

III. Treasurer's Report

Motion by Ben Wainwright to accept the treasurer's report pending audit

Motion passes pending audit.

IV. Guest Introductions and Attendance

Mrs. Moschera-Chernigovets was introduced to the new officer team.

Motion made by Delaney Gray to give Catherine Cincotta an excused late to the meeting.

Seconded by Dave Watts. Motion passes.

V. Committee Assignments

A. Constitution, Bylaws & Program of Activities

The Constitution, Bylaws & Program of Activities committee reads through the constitution for updates needed. They also bring up amendments to the constitution.

B. Membership and Chapter Relations

The Membership and Chapter Relations committee finds new ways to reach out to the members such as social media, posters, and chapter chartering. At convention, BCIT Medford was put on probation, social media was discussed, and a new form to request state officers was recommended.

C. State Leadership Activities

The State Leadership Activities committee helps create new leadership activities and improve on old ones. At convention, there was discussion about LEAD and new ideas of events, including regional conferences and a facilitation workshop.

D. State Applications

The State Applications committee goes over the applications for the state. Blue Jackets, Bright Futures, Advisor of the Year, and Agricultural Awareness applications were reviewed.

E. Career Development Evaluation and Review

The CDE Evaluation and Review committee meets before each state CDE season, and at convention they discussed improvement of CDE competitions and evaluation forms. They were the committee that researched and created the 60% mastery policy.

A correspondence from the Freehold FFA Chapter was shared with the board regarding the 60% mastery policy and their 1st place Parliamentary Procedure team.

The board wanted the minutes to show that it is not in favor of removing the 60% mastery policy; however, they will consider the letter from Freehold FFA when reviewing the policy.

F. Horticultural Exposition Evaluation and Review

The Hort Expo committee reviews the classes of the Horticultural Exposition, such as names changes and adding/removing categories.

G. State Convention Evaluation

The State Convention Evaluation committee is in charge of going over what happened at convention and recommending a convention speaker. A courtesy corps application was considered.

VI. Parliamentary Procedure Report

Page 47 of the Official FFA Manual shows a table of the most often used parliamentary procedure motions. Kyle will provide a parliamentary procedure report at each meeting to help the board better understand parliamentary procedure at meetings.

VII. Executive Committee Report

The executive committee members are the mentors and assist the state officers. State officers are encouraged to remember the stone soup story, which explains how our officer team needs to all come together to accomplish our goals. The team created their own “stone soup” for the year.

VIII. Foundation Report

The FFA Foundation invests the state association’s money. The Foundation is now looking for new sponsors and creating a website. Meetings are at 6 pm on the second Tuesday of January, April, July, and October.

IX. Alumni Report

The representative is the liaison between the alumni and the executive board. Meetings are at 6 pm on the second Wednesday of February, April, June, August, October, and December.

X. Agricultural Education Advisory Council Report

The council brings in many industry representatives to discuss ideas to promote agricultural education and CTEs. Meetings are typically held in February and May.

XI. Unfinished Business

A. State Convention Review

There was a record breaking attendance and it was said to be one of the best conventions yet, even though it was a year of transition with the new venue. Evaluations will be compiled for the next state meeting.

B. Safe Tractor Operations Event (July 15, 2014)

The Safe Tractor Operations Event will be held at the Burlington County Fair Grounds on July 15, 2014. Registration is at 3:30 pm and the event starts at 4:00 pm. More information will be provided at a later date. Sean Hamner and Ben Wainwright will be attending to represent the state.

C. H.O. Sampson Chapter Recognition

The chapters were recognized with the H.O. Sampson Award at state convention for the different events that they attend throughout the year.

D. Honorary American Degree Nominations

A list of possible nominees were discussed.

Motion by Kyle Clement to nominate Ms. Monique Purcell, Mrs. Debbie Pribell, and Dr. James Sarruda for the Honorary American Degree.

Seconded by Ben Wainwright. Motion passes.

Nominations for these individuals will be submitted and results will be available in August.

E. Summer CDEs

Both the Dairy Handlers and Horse Judging CDEs will be held at the Delaware State Fair. Dairy Handlers will be held on July 22 at 8:30 am and Horse Judging will be held on July 23 at 9:00 am. Sean Hamner and Hope Cahill will be attending the Dairy Handlers CDE. Kyle Fisher and Jenna Pinhas will be attending the Horse Judging CDE.

F. Chapter Banquets

The list of the state officer assignments for chapter banquets is provided in our folders.

XII. New Business

A. State Officer Leadership Training (June 7-8, 2014)

SOLT will be held on June 7-8 beginning at 8:30 am at the Rutgers EcoComplex. The theme for this year is "Dino-mite". This event is hosted by the State FFA Alumni and is the first event of the New Jersey state officer leadership continuum.

B. Alumni Golf Tournament (June 24, 2014)

The Alumni Golf Tournament will be held at Gambler Ridge Golf Club in Cream Ridge, NJ. It is \$130 per person and registration starts at 11:30 am. We encourage the officers to go out and find sponsors and supply door prizes.

C. BLAST Off

BLAST Off will be held from June 25 to June 27. One of the focuses of this conference is to determine the strengths of each officer. More logistical information will be given closer to the date.

D. Code of Ethics

Officers received a copy of the Code of Ethics in their packet as a reminder of their commitment to uphold the values of the organization.

E. Select State FFA Representatives to the Organization

State FFA Alumni representative will be Kelly Gangel and Hope Cahill will be the alternate. The State FFA Foundation representative will be Ben Wainwright and Kyle Fisher will be the alternate. Stuart Faunce will be the Executive Committee representative for the State FFA Foundation and Catherine Cincotta will be the alternate. The Agricultural Education Advisory Committee representative will be Kristianne Dowd and Jenna Pinhas will be the alternate.

F. Establish Policies

a. Travel policy

Motion by Kyle Clement to accept the travel policy as presented.

Seconded by Delaney Gray. Motion passes.

b. SO Attendance Policy

Motion by Ben Wainwright to give Catherine Cincotta an excused absence for the two state meetings during the summer

Seconded by Dave Watts. Motion passes.

Motion by Delaney Gray to amend the policy to specify that executive committee can miss activities with an excused absence in relation to work activities with correct documentation.

Seconded by Ben Wainwright. Motion passes

Motion by Kelly Gangel to accept the attendance policy as amended.

Seconded by Kyle Clement. Motion passes.

c. Social Media Policy

Motion by Kyle Clement to add “and executive committee member” wherever state officer is said in the policy

Seconded by Dave Watts. Motion passes.

G. State Presidents’ Conference

SPC will be held from July 21 to July 26 in Washington DC. Kristianne Dowd and Kelly Gangel will attend congressional visits and different workshops about advocacy and being a delegate at National FFA Convention. Those attending can bring up different proposals that will impact National FFA.

H. National Leadership Conference for State Officers

NLCSO will be held from July 27-31 in Dover, Delaware. A tentative schedule has been provided. The officers will meet at Mrs. Noble's house at 9:00 am on the July 27.

I. Agricultural/ Education Issues Discussion

ELAP (Emergency Assistance for Livestock, Honey Bees, and Farm-raised Fish Program) is now covering damage done to honeybee hives. DuPont is also now introducing a new soybean seed that has a tripled amount of oleic acid to make the oil from the soybeans healthier. It has not seen as much negative publicity as most GMOs.

J. Member of the Month

Motion by Kyle Clement to make Chelsey Fitton of the Woodstown FFA Chapter the June Member of the Month

Seconded by Stuart Faunce. Motion passes.

Congratulations Chelsey!

K. State Officer Mileage

The mileage report is in our folders. The new state officers will be instructed on how to submit mileage at SOLT.

XIII. Closing Ceremonies

Meeting was adjourned at 7:05 pm.

New Jersey FFA Treasurer's Report
May 2014

BEGINNING BALANCE: May 1, 2014

\$27,067.22

Deposits:					
<i>Date</i>	<i>Project#</i>	<i>Project Description</i>	<i>Annual Budget</i>	<i>Monthly Income</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 47,000.00	\$ 1,200.00	\$ 46,098.00
	2	CDE's	\$ 4,050.00	\$ 545.00	\$ 2,982.00
	3	General Supplies	\$ 5,367.30	\$ 30.00	\$ 361.55
	4	State Officers	\$ 1,015.00		\$ 117.00
	5	LEAD	\$ 18,170.00	\$ 1,637.40	\$ 20,033.60
	6	State Convention - Regis.	\$ 59,350.00	\$ 7,413.45	\$ 23,511.95
	7	National Convention	\$ 2,825.00		\$ 4,683.40
	8	Hort Expo	\$ 5,675.00	\$ 100.00	\$ 650.00
	9	National Leadership Conf.			
	10	State Leadership Event	\$ 6,250.00	\$ 25.00	\$ 4,370.89
		Total Deposits	\$ 144,335.00	\$ 10,950.85	\$ 102,808.39
Expenses:					
<i>Date</i>	<i>Project #</i>	<i>Expense Description</i>	<i>Annual Budget</i>	<i>Monthly Expense</i>	<i>YTD Balance</i>
	1	Affiliation	\$ 14,400.00		\$ 13,310.00
	2	CDE's	\$ 4,854.20	\$ 236.00	\$ 2,966.00
	3	General Supplies	\$ 5,267.30		\$ 5,645.30
	4	State Officers	\$ 9,694.50		\$ 4,473.17
	5	LEAD	\$ 21,353.00		\$ 25,877.42
	6	State Convention - Regis.	\$ 64,494.00	\$ 248.72	\$ 56,329.62
	7	National Convention	\$ 6,856.00		\$ 7,185.04
	8	Hort Expo	\$ 7,710.00		\$ 5,488.31
	9	National Leadership Conf.	\$ 2,125.00		\$ 2,125.00
	10	State Leadership Event	\$ 7,581.00		\$ 4,686.32
		Total Expenses	\$ 144,335.00	\$ 484.72	\$ 128,086.18

Ending Balance: May 31, 2014

\$37,533.35

**FY14
FFA Deposits**

<i>Proj #</i>	<i>Payor</i>	<i>CK#</i>	<i>Amount Deposit</i>	<i>Yearly Total</i>
	May			
1	The Calais School	1561	\$ 300.00	
	Hackettstown Bd of Education	49897	\$ 900.00	
				\$ 1,200.00
2	Pemberton Twp Bd of Education	28199	\$ 63.00	
	Cumberland Reg School District	31062	\$ 180.00	
	Mr. Bryan Leh	3374	\$ 36.00	
	Burlington Co Inst of Tech. Westampton	4373	\$ 36.00	
	Allentown HS	1358	\$ 160.00	
	Allentown HS	1358	\$ 35.00	
	Allentown HS	1358	\$ 35.00	
				\$ 545.00
3	Upper Freehold	59865	\$ 30.00	NJAAE registration
				\$ 30.00
5	Salem Co Bd for Voc Education	1381	\$ 1,437.40	
	Allentown HS	1358	\$ 200.00	
				\$ 1,637.40
6	N.Burlinton	11889	\$ 3,389.70	
	Buena Regional School District	8081	\$ 841.00	
	South Hunterdon Regional HS	1893	\$ 1,451.90	
	South Hunterdon Regional HS	1894	\$ 152.85	
	Warren Hills	20882	\$ 750.00	
				\$ 6,585.45
6	Sussex Bd of Ed	5262	\$ 828.00	
8	Somerset Co Voc & Tech	2548	\$ 100.00	
				\$ 100.00
10	Ocean Co Voc School	4769	\$ 25.00	
				\$ 25.00
				\$ 10,950.85
			\$ 102,808.39	

New Jersey FFA Expenditures for FY 2014				
Date	Description	Order #'s	Amount	Total
11/20/13	National FFA - Affiliation Fee	MEM 144063	\$ 13,310.00	
				\$ 13,310.00
	Contests			
10/16/13	BIGE - CDE's 7 teams		\$ 70.00	
10/18/13	Rutgers-University Inn & Conference Ctr.	PO7875083	\$ 1,600.00	
11/14/13	Ewell Educational Service- Scranton Cards		\$ 370.00	
01/28/14	Rutgers Gardens - Deposit		\$ 300.00	
02/07/14	Rutgers-MPR's 11/14/13		\$ 115.00	
04/17/14	Bank of America-Log Cabin fee		\$ 275.00	
05/30/14	Ewell Educational Service- Scranton Cards		\$ 236.00	
	General Supplies			\$ 2,966.00
08/05/13	Selective Insurance		\$ 625.00	
11/20/13	National FFA - Hunterdon Polytech Gavel	OE-694652	\$ 24.50	
11/25/13	Vista Print Holiday Cards		\$ 130.04	
12/12/13	First Coast Promo- Mugs		\$ 653.50	
12/12/13	National FFA- Manuals		\$ 990.00	
01/10/14	Vista Print Wall Calendars		\$ 1,477.76	
04/09/14	National FFA- Student packs for 360 Training		\$ 1,450.00	
04/09/14	National - FFA week supplies		\$ 294.50	
	State Officers			\$ 5,645.30
09/19/13	AAA Membership	Pcard	\$ 456.00	
09/19/13	Lands End - True Blue Polo's for SO	Pcard	\$ 150.55	
11/20/13	National FFA - SPC parking costs	SPC-970	\$ 253.70	
11/20/13	National FFA SO's jackets	OE679830	\$ 464.00	
12/05/13	K.Clement mileage		\$ 897.70	
12/05/13	D.Gray mileage		\$ 180.87	
12/05/13	K.Gangel mileage		\$ 90.76	
12/05/13	K.Dowd mileage		\$ 102.76	
12/05/13	C.Cincotta mileage		\$ 186.30	
12/05/13	D.Watts mileage		\$ 451.70	
12/05/13	S.Faunce mileage		\$ 244.23	
12/05/13	E.Arians mileage		\$ 140.07	
12/05/13	L.Fillebrown mileage		\$ 265.42	
01/25/14	Peter's Pizza & Deli-SOCS		\$ 119.11	
03/13/14	Veg Grower Assoc of NJ-SO Delegate Dinner		\$ 420.00	
04/28/14	Catherine Cincotta-Parking ticket		\$ 50.00	\$ 4,473.17
	Leadership Experience and Development			
09/16/13	Partycrashers - DJ		\$ 250.00	
10/16/13	E.Arians - Dairy & Veggie Products	U15659	\$ 79.53	
10/24/13	Jamesburg Hospitality-Crowne Plaza	PO7876645	\$ 23,857.75	
11/20/13	First Coast Promo - t-shirts	PO7889923	\$ 1,558.14	
11/20/13	National FFA-Awards	OE-687259	\$ 132.00	
				\$ 25,877.42
	State Convention			
10/09/13	Rutgers University 2013 State Convention	U1 5627	\$ 55,755.90	
03/05/14	Partycrashers - DJ		\$ 325.00	
05/27/14	Eric Nelson- nom com supplies		\$ 148.72	
05/27/14	Allison Mains - Stage Flowers		\$ 100.00	
				\$ 56,329.62
	National Convention			
10/10/13	Citibank - SO's airfare to Louisville, KY	u15636	\$ 1,736.60	
11/20/13	National FFA - SO's registrar	ONV-REG 401	\$ 315.00	
12/18/13	Crowne Plaza- SO's hotel		\$ 1,953.06	
01/16/13	Service America-Centerplate, NJ Bkfst	PO7911241	\$ 1,929.95	
01/27/14	Markey's Audio Visual - Podium & Mic		\$ 92.50	
04/09/14	Nat off candidate housing	CONV 542	\$ 368.00	
04/02/14	Norco Awards		\$ 789.93	
				\$ 7,185.04
	Hort Expo			
02/25/14	National FFA - Hort Plaques	OE715752	\$ 1,165.50	
03/03/14	Staats - Ribbons		\$ 200.98	
03/20/14	Preferred Party Rentals - tables		\$ 2,825.00	
03/20/14	Zieger & Sons Flowers, supplies		\$ 1,296.83	
	Leadership Event			\$ 5,488.31
04/17/14	The College of NJ - ALD		\$ 4,686.32	
				\$4,686.32
	National Leadership Conference			
11/20/13	Maryland FFA Association		\$ 2,125.00	
				\$ 2,125.00
	Grand Total		\$ 128,086.18	\$ 128,086.18